

## **EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday, August 12, 2025

5:30 p.m.

### **MINUTES**

#### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 p.m. on Tuesday, August 12, 2025, at the East Windsor Municipal Building.

#### **VERIFICATION:**

Municipal Clerk Allison Quigley certified that the meeting was noticed on January 30, 2025 in the Annual Meeting Notice. On August 8, 2025, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the Open Public Meeting Act have been satisfied.

**FLAG SALUTE:** Led by Council Member Joseph Miczak.

#### **ROLL CALL:**

Present were Council Members Anthony Katawick, Joseph Miczak, David Russell, Johnnie Whittington, John Zoller and Mayor Janice S. Mironov. Council Member Marc Lippman was absent. Also present were Township Manager Joy Tozzi, Township Attorney David Orron and Municipal Clerk Allison Quigley.

#### **PRESENTATIONS & PROCLAMATIONS**

There were no Presentations and Proclamations.

#### **INTERVIEWS FOR BOARDS AND COMMISSIONS:**

Kaylen Ng was interviewed and expressed interested in Environmental Commission or Clean Communities Committee

#### **PUBLIC FORUM:**

No one spoke during the public forum.

#### **MINUTES:**

##### **March 12, 2024**

It was MOVED by Zoller, SECONDED by Whittington to approve the March 12, 2024 minutes with revisions.

Council Meeting Minutes

August 12, 2025

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ROLL CALL: Ayes – Katawick, Russell, Whittington, Zoller, Mironov  
Nays – None  
Abstain - Miczak

There being five (5) ayes, no (0) nays, and one (1) abstention, the March 12, 2024 minutes were approved with revisions.

**March 26, 2024**

The minutes were held pending revisions.

**April 22, 2025**

The minutes were held pending revisions.

**May 6, 2025**

It was MOVED by Zoller, SECONDED by Katawick to approve the May 6, 2025, minutes with revisions.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, the May 6, 2025 minutes were approved with revisions.

**July 8, 2025**

The minutes were held pending revisions.

**July 29, 2025**

It was MOVED by Russell SECONDED by Katawick to approve the July 29, 2025 minutes with revisions.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, the July 29, 2025 minutes were approved with revisions.

**ORDINANCE – PUBLIC HEARING:**

There were no Ordinances for Public Hearing

**ORDINANCE – INTRODUCTION:**

There were no Ordinances for Introduction

**RESOLUTIONS:**

**Resolution R2025-107** Authorizing Purchase of Body Worn Cameras, Redact Software  
and Belt Clip Body Worn Camera Mounts for Police Department

**RESOLUTION R2025-107  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there is a need to purchase three body worn cameras, redaction software, and belt clip body worn camera mounts for the Police Department; and

**WHEREAS**, one written quote was obtained for the purchase of three Safe Fleet X2 body worn cameras from Safe Fleet Mobil Vision, Inc., through State Contract NJ 17-FLEET-00731 in an amount not to exceed \$11,520; and

**WHEREAS**, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A 40A:11-12 of the Local Public Contracts Law; and

**WHEREAS**, one written quote was obtained for the purchase of three Safe Fleet Redact software subscriptions from Safe Fleet Mobil, Inc., in an amount not to exceed \$4,845; and

**WHEREAS**, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

**WHEREAS**, one written quote was obtained for the purchase of thirty-one MOLLIE body worn camera mounts and ten belt clip body worn camera mounts from Safe Fleet Mobil, Inc., in an amount not to exceed \$1,168 and

**WHEREAS**, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

**WHEREAS**, the Township Council has reviewed the Chief of Police's recommendation on this purchase; and

**WHEREAS**, the maximum amount of the purchase is \$17,533 and funds are available in Capital Account No. C-04-55-980-928-302 entitled "Police Acquisition Body Worn Cameras," as evidenced by the Chief Financial Officer's Certification No. C2025-020.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Safe Fleet Mobil Vision Inc., 9411 S. Sam Houston Parkway W. #300, Missouri City, TX 77489, for the purchase of three Safe Fleet X2 body worn cameras for a total amount not to exceed \$11,520, in accordance with the attached quote.
2. The Township Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Safe Fleet Mobil Vision Inc., 9411 S. Sam Houston Parkway W. #300, Missouri City, TX 77489, for the purchase of three Safe Fleet

Redact software subscriptions for a total amount not to exceed \$4,845, in accordance with the attached quote.

3. The Township Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Safe Fleet Mobil Vision Inc., 9411 S. Sam Houston Parkway W. #300, Missouri City, TX 77489, for the purchase of thirty-one MOLLIE body worn camera mounts and ten belt clip body worn camera mounts for a total amount not to exceed \$1,168, in accordance with the attached quote.

It was MOVED by Katawick, SECONDED by Miczak to approve Resolution R2025-107.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2025-107 was approved.

**Resolution R2025-148** Chapter 159 – Amending the 2025 Municipal Operating Budget  
Providing an Item of Revenue and Appropriation for 2025 Drive  
Sober or Get Pulled Over Labor Day Crackdown

**RESOLUTION R2025-148  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount; and

**WHEREAS**, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2025 in the sum of \$7,560 which item is now available as revenue for 2025 Drive Sober or Get Pulled Over Labor Day Crackdown.
2. A like sum of \$7,560 is hereby appropriated under the caption 2025 Drive Sober or Get Pulled Over Labor Day Crackdown.

It was MOVED by Katawick, SECONDED by Whittington to approve Resolution R2025-148.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2025-148 was approved.

**Resolution R2025-149**      Approval of Shared Service Agreement with Municipality of  
Princeton for Health Officer Services

**RESOLUTION R2025-149**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, the Township of East Windsor has a vacancy in the position of Health Officer and the Township needs to fill the position on an interim basis; and

**WHEREAS**, on April 8, 2025, the Township of East Windsor and the Municipality of Princeton entered into a shared services agreement for the provision of a health officer for the term March 17, 2025 – June 30, 2025; and

**WHEREAS**, the Township of East Windsor requires the provision of a three-month interim term for health officer shared services; and

**WHEREAS**, the Municipality of Princeton is agreeable to providing services of a Health Officer to the Township of East Windsor for a fee and upon certain specified conditions as described in the attached Agreement; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. authorizes any municipality to enter into a contract with any other municipality for the joint provision of any service which either party is empowered to render within its own jurisdiction; and

**WHEREAS**, the maximum amount of the contract is \$4,000.00, and funds are available in Current Account No. 5-01-27-330-601-101, entitled “Salaries Fulltime – Health,” as evidenced by the Chief Financial Officer’s Certification No. B2025-026.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The attached Agreement entitled “Shared Services Agreement for Health Officer Services” for a term retroactive to July 1, 2025 through October 31, 2025 is approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

[NOTE: The requested revisions are reflected in the above Resolution.]

Mayor Mironov indicated the Township Manager had supplied new information and the term of the agreement should be corrected throughout the Resolution and attachments.

It was MOVED by Russell SECONDED by Zoller to approve Resolution R2025-149 with revisions.

ROLL CALL:    Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
                     Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2025-149 was approved with revisions.

**Resolution R2025-150** Approving Agreement for Renewal of PowerDMS and Training Software from NEOGOV for Police Department

**RESOLUTION R2025-150  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, on October 3, 2023, by Resolution R2023-151, the East Windsor Township Council approved the purchase of PowerDMS and PowerTraining software for the Police Department; and

**WHEREAS**, there is a need to purchase an annual subscription agreement to support for this software; and

**WHEREAS**, a written quote was received from PowerDMS by Neogov, the sole provider of the PowerDMS and PowerTraining programs, for an annual service subscription in the amount of \$9,049.84; and

**WHEREAS**, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

**WHEREAS**, the Township Council has reviewed the Police Chief's recommendation on this purchase; and

**WHEREAS**, the maximum amount of the purchase is \$9,049.84 and funds are available in Current Account No. 5-01-25-240-305-245 as evidenced by the Chief Financial Officer's Certification No. B2025-025.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to PowerDMS Inc., 2120 Park Place, Suite 100, El Segundo, CA 90245 for the purchase an annual subscription for Power DMS and PowerTraining software, for a term of October 18, 2025 through October 17, 2026, in an amount not to exceed \$9,049.84, in accordance with the attached quote.

It was MOVED by Katawick SECONDED by Russell to approve Resolution R2025-150.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2025-150 was approved.

**Resolution R2025-151** Authorizing Repair of Sidewalk from Hickory Corner Road to Wiltshire Park Pedestrian Bridge by Green Rock Landscaping

**RESOLUTION R2025-151  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there exists a need to repair the sidewalk from Hickory Corner Road to the Wiltshire Park Pedestrian Bridge; and

**WHEREAS**, a written quote was obtained for this work from Green Rock Landscaping Service & More in the amount of \$14,832.00; and

**WHEREAS**, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

**WHEREAS**, the maximum amount of the contract is \$14,832.00 and funds are available in Capital Account No. C-04-55-980-928-505, entitled Ordinance 2023-11, "Improvements Twp. Parks & Recreation," as evidenced by the Chief Financial Officer's Certification No. C2025-023.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Green Rock Landscaping Service & More, 73 Twin Rivers Drive North, East Windsor, NJ 08520 for the repair of the sidewalk from Hickory Corner Road to the Wiltshire Park Pedestrian Bridge, in an amount not to exceed \$14,832.00, in accordance with the attached quote.

Mayor Mironov reported that coordination with Public Works and contractors is underway, with work anticipated to begin in mid-August and completion expected prior to the start of school. The project will be funded through the grant.

Mr. Zoller expressed appreciation for the work completed by the Township.

It was MOVED by Katawick, SECONDED by Whittington to approve Resolution R2025-151.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2025-151 was approved.

**Resolution R2025-152** Approving Settlement Agreement and Release with Kluger Healy, LLC

**RESOLUTION R2025-152  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, on March 17, 2025, the law firm of Kluger Healy, LLC, which was retained by the Middlesex County Municipal Joint Insurance Fund ("MCMJIF") to work on a defense matter for the Township, filed a Complaint against East Windsor Township for unpaid legal fees; and

**WHEREAS**, the Township and Kluger Healy, LLC have agreed to terms of settlement for 50% of their claim in the amount of \$17,500, as set forth in the attached Settlement Agreement and Release; and

**WHEREAS**, the maximum amount of the settlement agreement is \$17,500 and funds are available in Current Account No. 5-01-20-155-105-249, entitled “Licensed Professionals – Legal Fees,” as evidenced by the Chief Financial Officer’s Certification No. B2025-024; and

**WHEREAS**, the terms of settlement include, among other things, the execution and filing of a Stipulation of Dismissal of the litigation, with prejudice; and

**WHEREAS**, the Township Council finds that the settlement under the terms set forth in the Settlement Agreement and Release is in the best interest of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, County of Mercer, in the State of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Settlement Agreement and Release between the Township and Kluger Healy, LLC in the matter titled, Kluger Healy, LLC vs. East Windsor Township, Docket No. MER-L-561-25.
2. The Township’s counsel is authorized and directed to execute the attached Stipulation of Dismissal with Prejudice and Settlement Agreement and Release.
3. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Kluger Healy, LLC, 521 Newman Springs Road, Suite 23, Lincroft, NJ 07738, in the amount of \$17,500.

It was MOVED by Miczak, SECONDED by Zoller to approve Resolution R2025-152.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2025-152 was approved.

**Resolution R2025-153** Authorizing Closed Session: Collective Bargaining  
(Communications Workers of America Local 1032)

**RESOLUTION R2025-153  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Section 8 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Council is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The public shall be excluded from the closed session at close of tonight’s open session.
2. The general nature of the subject matter to be discussed is as follows:



Closed Session: Collective Bargaining (Communications Workers of America Local 1032)

3. It is anticipated at this time that the above stated subject matter will be made public when these matters are resolved or as soon thereafter as it is deemed to be in the public interest to do so.
4. This Resolution shall take effect immediately.

It was MOVED by Miczak, SECONDED by Whittington to approve Resolution R2025-153.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2025-153 was approved.

#### **APPLICATIONS:**

**Raffle License RL2025-003**                      Hightstown Elks Lodge #1955 – January 6, 2026 through  
March 27, 2026 – Calendar Raffle

Mayor Mironov asked the Municipal Clerk if the application was in order and Ms. Quigley confirmed it was.

It was MOVED by Russell, SECONDED by Whittington to approve Raffle License RL2025-003.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes and no (0) nays, Raffle License RL2025-003 was approved.

#### **REPORTS BY COUNCIL AND STAFF**

Mr. Zoller reported the Planning Board recently met and approved preliminary and final site plan applications, including the Carduner Center renovation project and plans for 353 Princeton Hightstown Road. A new tenant has been secured for the East Windsor Village Shopping Center, and further action is planned.

Mr. Zoller reported that the Environmental Commission participated in National Night Out on August 5, and distributed 150 shopping bags with inserts, and noted limited table space. He further reported that the Commission met on July 16, discussing National Night Out, final plans for East Windsor Village new tenant Sprouts Market, and recent E-News submissions.

Mr. Zoller reported the Green Team met July 22 via Zoom for the three-year cycle kickoff. Their goal is 350 action points to maintain silver certification, with submission due in 2027.

Mr. Russell reported the Economic Development Committee met on Thursday with several members present. Discussion included the possibility of revisiting certain projects that had previously been placed on hold and exploring ways to connect them with community events.

Sponsorships for the township welcome signs will be up for renewal next year. The Committee further discussed forming a subcommittee to follow up with current sponsors and to consider potential new sponsors if needed.

**CORRESPONDENCE:**

Mayor Mironov stated she would review correspondence during Matters by Council.

**APPOINTMENTS:**

There were no appointments.

**APPROVAL OF BILLS:**

Mayor Mironov stated a 2024 Current Bill list, 2025 Current Bill list, a Capital Bill List and other miscellaneous bill lists, and trust accounts were provided.

It was MOVED by Katawick, SECONDED by Zoller to approve the various Bills lists.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, the various Bills lists were approved.

**MATTERS BY COUNCIL:**

Mr. Katawick stated that several residents had raised the matter of Operation Blue Angel. He suggested that the Commission on Aging review the program, which is essentially a lockbox procedure to assist seniors. Mayor Mironov recommended that additional information on the program be compiled and provided for review so the Council can better evaluate the matter.

Mr. Zoller noted a safety concern at Rocky Brook Pathway near One Mile Road observing pedestrians crossing without regard to traffic. Mayor Mironov noted that all members have expressed support for addressing traffic and safety, and the Township will move forward once grant results are received from Chief Hart.

Mayor Mironov stated the vendor had provided color options for the Wiltshire Park Pedestrian Bridge and shared the samples with Council members and asked for them to provide any feedback to her directly. She also stated National Night Out was last week and the event had a great turn out, and the annual Flu Clinics would be scheduled for October, with more information forthcoming. She also requested a stated date for Dutch Neck Road and Cambridge Way paving.

Mayor Mironov reported the receipt of the following correspondence: a memo from Public Works dated July 15 on final payment to ATT Sports/Halecon for Wiltshire Park basketball courts; a memo from Public Works dated July 15 on payment #1 to Meco for Dutch Neck Road and Dorchester Drive; a memo from Public Works dated July 15 on payment to McCloskey Mechanical for AC installation project for East Windsor Volunteer Fire Company No. 1; a memo

from Public Works dated July 28 on payment #5 to French & Parello Associates for Abbington Drive and Connecting Streets engineering; a memo from Public Works dated July 29 on the quote from Trane for repair of AC at the Municipal Building; a memo from Public Works dated July 29 on payment to McCloskey Mechanical for hot water heater replacement at Police/court building; a memo from the Chief of Police dated July 29 on the payment to Winner Ford for five new police vehicles; a memo from Public Works dated July 29 on payment #2 to Meco for Dutch Neck Road and Dorchester Drive; a memo from the Assistant Manager dated July 29 on payment for Invoice #8 to Van Cleef Engineering for Wiltshire Park Pedestrian Bridge; a memo from the Assistant Manager dated July 29 on payment for Invoice #6 to Van Cleef Engineering for Stormwater Outfall Pipe Mapping; a memo from the Chief of Police dated July 31 on payment to Nielsen Ford for Animal Control Officer truck purchase; a letter from Mercer County dated August 1 inviting the Township's participation on the EV Readiness Steering Committee, and an email from Yunity, formerly Womanspace, regarding the upcoming Communities of Light event and the new event date of October 27.

**DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

1. Abandoned Foreclosed Properties Registry List

Mayor Mironov noted that letters have been sent since January, and Mayor and Council still awaiting information and template with list. Also with update information on money received and responses, suggested drafting a second follow-up letter to those not responding.

2. Bond Anticipation Notes (BAN) Plan

Mayor Mironov stated that the Township should be moving on this matter and providing updates as progress occurs.

**MATTERS BY PUBLIC:**

No one from the public spoke.

**ADJOURNMENT:**

Closed Session: (Communications Workers of America Local 1032)

Next Meeting: August 26, 2025

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Allison Quigley  
Municipal Clerk

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Janice S. Mironov  
Mayor